

# **Draft Agenda**

## **Meeting of GHTF European Internal Coordination Group**

**Date and Time:**

Thursday, 31 January 2008  
Start of Meeting at 9.30 am  
Lunch Break from 13.00 to 14.00 pm  
End of meeting 15.00 pm

**Place:**

European Commission  
Enterprise and Industry Directorate-General  
Breydel  
Avenue d'Auderghem 45  
1040 Brussels  
Belgium  
Room 11 A

**Please Note:**

The current GHTF Chair has organized a number of Conference calls to prepare the Steering Committee meeting in March. One of these calls will take place on the 6 September between 13.00 and 14.00. We invite the European Steering Committee members to attend this Conference call at the Commission premises during the Lunch break of the meeting.

This will give us the possibility to directly feed any points from the discussion in the morning into the Steering Committee and vice versa to report back to meeting participants directly after the Lunch Break.

1. European representation at Steering Committee and in Study Groups (Update)
2. Preparation of the Steering Committee meeting in March 2008
  - 2.1. Review and tour de table on the Agenda for the Steering Committee meeting
  - 2.3. Discussion of Study Group documents to be endorsed by Steering Committee
3. Suggestions for European Co-ordination
4. AOB

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