



DRAFT Agenda
GHTF STEERING COMMITTEE
Meeting
Kuala Lumpur, Malaysia
3 March – 5 March 2008*

(*) **3 March** - Industry and regulators will be meeting separately in the morning (8:30 – 12:00). Steering Committee meeting will begin in the afternoon (13:00 – 17:00).

4 March - Morning (8:30 -12:30) will be Study Group reports. Afternoon (14:00 – 17:00) will be a joint meeting with AHWP.

5 March – Morning (8:00 – 12:00) closed Session Steering Committee meeting. GHTF Training Sessions for AHWP members will be afternoon of 5 March – 7 March 2008.

1. Welcome
2. Approval of the agenda
3. Update GHTF Steering Committee Membership List and Contact Details
4. Summary Records from the 12th Steering Committee Meeting
5. Steering Committee Initiatives
 - 5.1. Training Ad Hoc Working Group
 - 5.2. GMDN Ad Hoc Working Group
 - 5.3. Ad Hoc Groups – Proposal for possible adoption
 - 5.4. Combination Products Ad Hoc (schedule 1 hour of discussion time)
 - 5.5. Maintenance Mode Ad Hoc Working Group
 - 5.6. Global Model Ad Hoc Working Group
 - 5.7. Process Improvements Ad Hoc Working Group
 - 5.8 IAF Ad Hoc Working Group
 - 5.9. Software Ad Hoc (tentative)
 - 5.10. Retrospective Report
6. Update of Main Developments in Founding Members Regulatory Systems
(Members are invited to inform about ongoing developments)
7. Update of Main Developments for Liaison Bodies
 - 7.1. Asian Harmonization Working Party

- 7.2. International Organization for Standardization**
- 7.3. International Electrotechnical Commission (IEC)**

8. Cooperation with international bodies

8.1. Standards Report

9. Upcoming meetings

9.1. GHTF participation in APEC meetings

10. Study Group's work - Progress reports and documents (morning, 4 March)

15.1. Study Group 1

15.2 Study Group 2

15.3 Study Group 3

15.4 Study Group 4

15.5 Study Group 5

11. AOB

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