



# Technical Documentation Training for Manufacturers

## AIM

The MDCG Position Paper Transition to the MDR and IVDR (MDCG 2022-14) encourages notified bodies to strengthen the communication with manufacturers by means of webinars, workshops, targeted feedback and informative sessions.

The aim of this training is to review the MDR requirements related to Technical Documentation and share notified bodies insights; it is also planned to review the Team-NB Technical Documentation Best Practice document for MDR (version 2—published on April 24th, 2023).

The topics are presented by MDR experts of designated notified bodies.

The content has been developed and is presented by MDR experts from members of 11 notified bodies, namely **BSI, CeCert, CeCertiso, Dekra, DNV, ECM, GMED, NSAI, SGS, TÜV Rheinland, TÜV SÜD.**

## WHEN ?

Wednesday,  
September 17<sup>th</sup> 2025  
9:00-17:00 CET

## WHERE ?

Remotely

## LANGUAGE

English

## PARTICIPANTS

limited to 50 organisations with up to 2 connections of staff member

**Priority for  
SMEs registration (25  
places reserved) until  
August 1<sup>st</sup>**

In case we reach the limit, an additional session will be programmed in the coming months.



## PROGRAM

**9.00 to 9.30 Welcome and logistic information**

**9.30 to 10.15**

### **1. Structure of Technical Documentation**

Introduction to Team-NB BPG for MDR Technical Documentation with focus on documents or information commonly missing or unclear in the technical documentation.

**Q&A session**

≈ Morning break ≈

**10.30 to 12.00**

### **2. MDR Annex II Sections 1-3**

Common nonconformities found with the device description and specification, information to be supplied by the manufacturer and design and manufacturing information.

**Q&A session**

≈ Lunch ≈

**13.15 to 14.45**

### **3. MDR Annex II Sections 4-6 (excluding clinical data)**

Common nonconformities found with demonstration of conformity with the GSPRs, benefit-risk and risk management, and pre-clinical data.

**Q&A session**

≈ Afternoon break ≈

**15.00 to 16.30**

### **4: MDR Annex II Section 6 (clinical data) and Annex III (post-market surveillance)**

Common nonconformities found with clinical data and post market surveillance.

**Q&A session**

**16.30 to 17.00 Closing session**

With last questions, feedback and suggestions.

## REGISTRATION FEES

990 Euros / organisation  
for up to 2 persons max.

Reduction for EU-SMEs  
(SME EU assessment report to be sent)

495 Euros / organisation  
for up to 2 persons max.

The fee includes

- the release of a Certificate of attendance (delivered on request) and
- the presentations in pdf format which will be sent to the participants after the training

## REGISTRATION

Fulfill the form accessible at the address :

[www.team-nb.org/  
ManufacturerTraining](http://www.team-nb.org/ManufacturerTraining)

## INVOICE

An invoice will be sent to companies registered on the website after the deadline for priority registration of SMEs.

## PAYMENT

The receipt of the payment on the basis of the invoice sent will confirm the registration of the participant.